



**ÁREA LOCAL**  
**DE DESARROLLO LABORAL**  
**GUAYNABO / TOA BAJA**

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## **Public Policy for Contracting with Minority Business Enterprises and Women's Business Enterprises - WIOA #16-11**

**Date:** March 3, 2017

**To:** All Guaynabo - Toa Baja Local Workforce Development Area personnel

**From:** Oriel Rodríguez Ramírez – Chairman of the Workforce Development Board

**Subject:** **PUBLIC POLICY FOR CONTRACTING WITH MINORITY ENTERPRISES AND WOMEN'S BUSINESS ENTERPRISES**

**Affected Programs:** Workforce Innovation and Opportunity Act – Youth, Adult and Dislocated Workers.

Applicable State and/or Federal Guidelines: WIOA Act, P.L. 113-128 of 2014.

Funding Source(s): Workforce Innovation and Opportunity Act – Youth, Adult and Dislocated Workers.

In compliance with section 200.321 of 2 CFR Chapters I and II, parts 200, 215, 220, 225 and 230 of the "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards", the Guaynabo-Toa Baja Local Workforce Development Area hereby establishes the following Public Policy concerning contracting with small, minority and women-owned businesses.

The objective of this Policy is to ensure that minority and women's businesses enterprises ("M/WBEs") competing for contracts within the Guaynabo-Toa Baja Local Workforce Development Area (LWDA) are treated fairly and free from unlawful discrimination based on race, color, national origin, or gender. The successful implementation of this Policy will create substantial employment opportunities among contractors and suppliers operating within the Guaynabo-Toa Baja LWDA.

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(A) The Guaynabo-Toa Baja Local Workforce Development Area is committed to taking all necessary steps to ensure that minority-owned businesses, women's businesses enterprises, and businesses in the area with a surplus labor force, as defined by 2CFR 200, are hired whenever feasible.

(B) Affirmative actions should include:

(1) Placing qualified small and minority businesses and women-owned business enterprises on applicant lists.

(2) Ensuring that minority businesses, and businesses managed by women may be hired provided they are potential sources and meet the requirements of the auctioned jobs.

(3) Divide total requirements, where economically feasible, into smaller tasks or quantities to allow maximum participation by small and minority businesses and women-managed businesses.

(4) Establish lead times, where the requirement permits, that encourage the participation of small and minority and women-managed businesses.

(5) Utilize the services and assistance, as appropriate, of organizations such as the Small Business Administration and the Business Development Agency of the Department of Commerce.

(6) Require the prime contractor, if subcontracting some of the tasks, to take the affirmative actions listed in sections (1) through (5).

The effectiveness of this provision becomes immediate.



Mr. Oriel Ramirez Rodríguez  
Chairman  
Guaynabo-Toa Baja Local Board

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